

IGFA/REG/2025
20.3.2025

Dear Sir/Madam,

International Garment Fair Association in collaboration with the three major garment exporters associations organizes the India International Garment Fair (IIGF), bi-annually. The next IIGF i.e. 73rd in the series is scheduled to be held from 1 - 3 July, 2025 at Hall No. 1 (3 quarter - 21200 sq.mtr), Yashobhoomi, Dwarka, New Delhi.

We would hire an agency for providing House Keeping services during the fair/pre fair days at the venue. You are requested to send your best rate for the following as per the format given below: -

S. No.	Particulars	Rate (in Rs.) (for 12 hours)	GST/Taxes	Rate per day per person (Inclusive all)	Rate for Extra hours
01	House Keeper (Male/Female)				
02	Supervisor (Male/Female)				
03	Toiletries for five days (Lump sum)				
04	Industrial Vacuum cleaners (3 Nos. for 3 days) (please quote rate for Per Vacuum Cleaner)				
05	Whether you have worked in the earlier editions of IIGFs. If yes, kindly mention the IIGF Number and Year.				

Please also attach the deployment chart of housekeepers & Supervisors for Hall No. 1.

You would be required to submit an EMD/Performance Guarantee of Rs. 25,000/- in favour of IGFA by way of Demand Draft payable at New Delhi along with your quotation letter. The EMD/Performance guarantee of the successful bidder will be released after the conclusion of 73rd IIGF, July,2025 once the final payment has been settled.

Please send your sealed quotation to the undersigned at International Garment Fair Association, C/o AEPC, 406, 4th Floor, Apparel House, Sector 44, Institutional Area, Gurugram 122003 (Haryana) **latest by 3rd April'2025.**

Thanking you,

Yours faithfully,
Somnath Kundu
Consultant, IGFA